

# Residential Application Form

## A. AGENT DETAILS

### Wagga Property Management

88 Fitzmaurice Street, Wagga Wagga NSW 2650  
Ph - 02 6921 5166  
Fax - 02 6921 5177  
Email - info@waggapm.com.au  
Web - waggapm.com.au

## B. PROPERTY DETAILS

### 1. What is the address of the property you would like to rent?

Postcode

### 2. Lease commencement date?

	Day		Month		Year
--	-----	--	-------	--	------

### 3. Lease term?

	Years		Months
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### 4. How many tenants will occupy the property?

	Adults		Children		Ages of Children
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## C. PERSONAL DETAILS

### 5. Please give us your details

Mr  Ms  Miss  Mrs  Other

Surname	Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

### 6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

### 7. What is your current address?

Postcode

### 8. How did you find out about this property?

- |                                 |                                       |  |
|---------------------------------|---------------------------------------|--|
| <input type="radio"/> Newspaper | <input type="radio"/> The Internet    | <input type="radio"/> Local Paper            |
| <input type="radio"/> Office    | <input type="radio"/> Office Window   | <input type="radio"/> Sign Board at property |
| <input type="radio"/> Referral  | <input type="radio"/> Other (specify) |  |

For your application to be processed you must answer all questions (Including the reverse side)

## D. UTILITY CONNECTIONS



MyConnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478      enquiry@myconnect.com.au  
Fax : 1300 854 479      www.myconnect.com.au

Yes, Please Contact Me

Unless I have opted out below, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Tick here to opt out



## E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date

**F. APPLICANT HISTORY****9. How long have you lived at your current address?**

	Years		Months
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**10. Why are you leaving this address?**

**11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$
**12. What was your previous residential address?**


Postcode

**13. How long did you live at this address?**

	Years		Months
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**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$

Was bond refunded in full?

If not why not?

**Please answer the following questions:****Yes No**

Have you ever been evicted by any landlord or agent?

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Have you ever been refused another property?

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Are you in debit to another landlord or agent?

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Is there any reason that would affect your rent payment?

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**G. EMPLOYMENT HISTORY****15. Please provide your employment details**

What is your occupation?

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

	Years		Months
--	-------	--	--------

Net Income

 \$
**16. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

	Years		Months
--	-------	--	--------

Net Income

 \$
**H. CONTACTS / REFERENCES****17. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

**18. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

**I. OTHER INFORMATION****19. Car Registration**

**20. Please provide details of any pets**

Breed/type

Council registration / number

1.	
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2.	
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**J. PAYMENT DETAILS****Property Rental**
 \$ per week

First payment of rent in advance

 \$

Rental Bond (4 weeks rent):

 \$

Sub Total

 \$

Less: holding fee

 \$
**Amount payable on signing tenancy agreement**
 \$
**K. IDENTIFICATION**

ALL APPLICANTS MUST PROVIDE 2 RECENT PAYSLEIPS OR AN INCOME STATEMENT

IN ADDITION, ALL APPLICANTS MUST PROVIDE IDENTIFICATION TOTALLING 100 POINTS

Drivers License	40 points
Passport Bank Card	40 points
Medicare/Healthcare Card	30 points
Bank Statement (2 months)	20 points
Utility Bill/Vehicle Registration	20 points
Other photo ID	10 points